Exchange Application Checklist

Personal Particulars

Name:
Home Institution:
Application Reference No.:
Proposed Faculty in HKU:

Exchange Application Documents (please send the documents in order)

☐ Official transcript *(Include translation if not in English)*
☐ English Language requirement
  o Non-native English speaker: IB / GCSE / GCEO / SAT / IELTS / TOEFL
    ▪ Score:
    ▪ Test Date:
  o Native English speaker: English Proficiency Statement signed by exchange coordinator
☐ Copy of the Personal Information Page of your Passport
  *Only one page and do not send the original passport*
☐ CV (For Faculty of Law applicants only)

Visa Application Documents (please send the documents in order)

<table>
<thead>
<tr>
<th>Apply through CEDARS (For non-local students with nationalities other than China, or Chinese nationals with residency in overseas)</th>
<th>Apply through China Affairs Office (For mainland China students, and Chinese students from overseas institution)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Application form for the Sponsorship of a Student Visa</td>
<td>☐ Student Visa Sponsorship Form – Application for Entry for Study in Hong Kong</td>
</tr>
<tr>
<td>☐ Student Visa Fees Credit Card Payment Form</td>
<td>☐ Application for Entry for Study in Hong Kong Form (ID 995A)</td>
</tr>
<tr>
<td>☐ Application for Entry for Study in Hong Kong Form (ID 995A)</td>
<td>☐ A photocopy of PRC Identity Card</td>
</tr>
<tr>
<td>☐ A photocopy of the Personal Information Page of your Passport</td>
<td>☐ A photocopy of Census Record 【常住人口登記】</td>
</tr>
<tr>
<td>☐ A photocopy of Financial Proof</td>
<td>☐ A photocopy of Financial Proof</td>
</tr>
</tbody>
</table>

*You may be requested to submit other supporting documents as well.

Document Submission (please send the documents in order)

Please attach this checklist with the supporting documents and send to our office address as below through your home institution:

International Affairs Office
G/F Fong Shu Chuen Amenities Centre
The University of Hong Kong
Pokfulam Road, Hong Kong
Attn: Ms. Sharon Suen

Date: 
Signature:

For further enquiries, please contact us at exchange@hku.hk