THE UNIVERSITY OF HONG KONG
Sino-British Fellowship Trust Visitorship (Outgoing Visit)

Application Form

Instructions: To apply for a Sino-British Fellowship Trust visitorship, please complete this form and return it to the China Affairs Office, the University of Hong Kong along with a) a detailed curriculum vitae (in English); b) a proposal on the activities to be undertaken during the visit; and c) an official invitation letter from the host institution.

*Please delete as appropriate

[TO BE COMPLETED BY THE APPLICANT]

I. PERSONAL PARTICULARS

Name in English: ___________________________ Name in Chinese (if applicable): ___________________________

Date of Birth: ___________________________ Nationality: ___________________________

Department/Centre/Unit: ___________________________

Position/Title: ___________________________

Contact No.: ___________________________ Email: ___________________________

II. HOST INSTITUTION

Host Institution: ___________________________

Host Department/Centre/Unit: ___________________________

Contact Person: Name: ___________________________ Position: ___________________________

Contact No.: ___________________________ Email: ___________________________

III. DETAILS OF PROPOSED VISIT

Dates: Arrival: ___________________________ Departure: ___________________________

Financial Support:

(1) Traveling Expenses (please provide the quotation): HK$___________

(2) Stipend: HK$16,000 / HK$13,000* X ___ Month(s) HK$___________

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(3) Incidental Expenses: HK$1,000

(4) TOTAL: HK$__________

Please provide details of other financial assistance applied/received for the proposed visit, if any:

Source(s) of Funding: ___________________________________________ Amount: HK$__________

IV. ACKNOWLEDGEMENT

This application is submitted in compliance with the Sponsor’s terms and conditions and University policies and procedures. All necessary trip arrangements such as application for leave of absence have been made. The information given above is true and correct to the best of my knowledge.

______________________________
Signature of Applicant

______________________________
Date

[TO BE COMPLETED BY HKU FACULTY/DEPARTMENT/CENTRE/UNIT]

V. ENDORSEMENT

(a) Do you support this application?

________________________________________________________________

(b) Does the Visit have any relevance to the teaching and research of the applicant, and if so, in what way?

________________________________________________________________

________________________________________________________________

(c) Any other comments

________________________________________________________________

________________________________________________________________

______________________________
Signature of Head of Department/Centre/Unit
or Dean of Faculty

______________________________
Date

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