### University Mailing Address
140 Commonwealth Avenue  
Chestnut Hill, MA 02467  
USA

### Office of International Programs
Boston College  
Hovey House  
258 Hammond Street  
Chestnut Hill, MA 02467

- **Tel:** 617-552-3827  
- **Fax:** 617-552-0647  
- **Email:** oip@bc.edu  
- **Web:** www.bc.edu/international

**24-Hour Emergency Contact:** BC Police 617-552-4444

### Director
**Overall management of OIP and partner relations, development of partnerships and exchange agreements**

Dr. Bernd Widdig  
- **Tel:** 617-552-4197  
- **Email:** widdig@bc.edu  
- **Web:** www.bc.edu/offices/international/aboutus/widdig.html

### Associate Director for Finance & Administration
**Negotiation and maintenance of study abroad and exchange agreements, budget and finance matters**

Ms. Ashley Jun  
- **Tel:** 617-552-4605  
- **Email:** ashley.jun@bc.edu  
- **Web:** www.bc.edu/offices/international/aboutus/jun.html

### Assistant Director, International Exchange Students
**Overall management of incoming exchange program**

Ms. Esther Messing  
- **Tel:** 617-552-3934  
- **Email:** messines@bc.edu  
- **Web:** www.bc.edu/offices/international/aboutus/messing.html  

Emergency contact for exchange students after 5 p.m. 617-304-4313

### International Exchange Student Administrator

Ms. Margaret Ramirez  
- **Tel:** 617.552.2013  
- **Email:** mailto:oipexchang@bc.edu  
Emergency contact for exchange students after 5 p.m. 508-816-3526

### Application Deadlines:
- **Fall/Year:** March 1  
- **Spring:** September 15
<table>
<thead>
<tr>
<th>Application Website</th>
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<th><a href="http://www.bc.edu/offices/international/progsxchangestudents.html">http://www.bc.edu/offices/international/progsxchangestudents.html</a></th>
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</thead>
<tbody>
<tr>
<td><strong>Academic Year 2012-2013</strong></td>
<td>Fall semester: September 4 – December 20</td>
<td>Spring semester: January 14 – May 14</td>
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<tr>
<td><strong>Orientation Program (Mandatory)</strong></td>
<td>TBD</td>
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<tr>
<td><strong>International Assistant Program and OIP Mentors</strong></td>
<td>Students are matched with a BC student who serves as peer advisors throughout the semester or year. OIP encourages BC students who have been abroad to your university to mentor your students on exchange at BC.</td>
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<tr>
<td><strong>Health Insurance</strong></td>
<td>Students are automatically enrolled in the BC Medical Insurance Plan but may waive it if they provide documentation showing that they have medical insurance with a U.S.-based provider. Information about the plan may be found at: <a href="http://www.bc.edu/offices/stserv/financial/medinsurance.html">http://www.bc.edu/offices/stserv/financial/medinsurance.html</a></td>
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<tr>
<td><strong>Housing</strong></td>
<td>Only a limited number of students are offered on-campus accommodations determined by lottery (location is determined by the BC housing office) but those offered places on-campus are asked to notify the BC Exchange Office shortly after the offer is received if they choose to live off-campus. The cost of on-campus housing is currently between $3700-$4900 per student per semester. Students living on campus must pay the Health Services fee currently $214 per semester. Some dorms require that students take a meal plan which costs approximately $2300 per semester.</td>
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<tr>
<td><strong>Academic Information</strong></td>
<td>Exchange students select 4 or 5 classes from the same wide range of subjects available to BC students. OIP registers students for their classes based upon the preferences expressed on their applications. During an add/drop period in the first week of classes students have an opportunity to make changes to their classes. Students may not enroll in classes for which they have not had the necessary prerequisites or in classes that are closed or restricted. Information about classes currently on offer will be found at: <a href="http://www.bc.edu/courses">www.bc.edu/courses</a>.” Please note that Economics students will be guaranteed only one class per semester but may try to enroll in one additional Economics class during the add/drop period. Students who require syllabi for particular courses should contact Esther Messing at OIP (see above).</td>
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<tr>
<td><strong>Student Services</strong></td>
<td>Academic advising: students may request academic advisors in their major departments (request forms distributed at orientation. Health Services: University Health Services are available on campus to provide medical services (for a fee) and referrals. Counseling: University Counseling Services are available free of charge. Connors Family Learning Center: offers free academic support services and peer advising. Office of International Students and Scholars (OISS): provides visa information and services as well as social activities for international students. Flynn Recreation Complex: Students may use the recreation facilities on campus. Currently the fee for membership is $140 per semester.</td>
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</tbody>
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